

SILVER CROSS EMERGENCY MEDICAL SERVICES SYSTEM**TITLE:** A-EMT/EMT-I RELICENSURE**POLICY:** IDPH CODE 515.590

It will be the responsibility of the individual A-EMT/EMT-I and/or their System provider agency to ensure efficient and effective monitoring of CE hours during this 4-year relicensure period (with the System checking accrued hours every 2 years). Requirements for A-EMT/EMT-I license renewals are delineated in the Rules and Regulations set forth by the IDPH (Illinois Department of Public Health).

- I. The EMS MD or designee will process the A-EMT/EMT-I's relicensure with the IDPH upon documentation of the following:
 - A. A minimum of 80 hours of Continuing Education is required for the 4-year relicensure period. Refer to "Standards for A-EMT/EMT-I Continuing Education". Proof of CE hours will be submitted in an approved format per System policy 200-8. **All SCEMSS mandatory Moodle CE must be current per policy 200-20.** Visit the System website at www.silvercrosssems.com System Moodle CE Page.
 - B. A current BLS provider CPR card in compliance with AHA guidelines must be maintained with the System office.
 - C. A completed Child Support and Felony Conviction Statement must be made on-line at <https://emslic.dph.illinois.gov/GLSuiteWeb/clients/ildohems/private/OnlineServices.aspx> using the PIN provided by IDPH and last 4 of your SS# along with a renewal fee of \$30 paid to IDPH on-line via credit/debit card.
- II. Always KEEP IDENTICAL COPIES OF EVERYTHING FOR YOUR OWN RECORDS FOR A MINIMUM OF 4 YEARS.
- III. If the EMS MD has appropriate, evidence that an A-EMT/EMT-I's skills performance has not been adequately demonstrated; the A-EMT/EMT-I will be required to complete a written system examination with a minimum score of 80% to pass. An A-EMT/EMT-I may request to retake the exam in its entirety within 14 days of the original test date. It is the A-EMT/EMT-I's responsibility to make the necessary arrangements. Should an A-EMT/EMT-I fail a second attempt, a review must be completed by the EMS MD to make a determination on the A-EMT/EMT-I's status.
- IV. An A-EMT/EMT-I who fails to meet all requirements will not be recommended for relicensure unless:
 - A. The A-EMT/EMT-I has successfully completed a state approved Paramedic Education Program and has met all requirements for licensure at the Paramedic level; or
 - B. The A-EMT/EMT-I submits a written request for an extension to the EMS MD or designee, who files by form to the IDPH for a final ruling. If the request is granted, the A-EMT/EMT-I will have until the end of the extension period to meet all requirements for Relicensure.
- V. Any A-EMT/EMT-I, whose license has expired, **within 60 days** after license expiration, may submit all relicensure material as required in this Part and a fee of \$50.00, made payable to Illinois Department of Public Health, in the form of a certified check or money order. If all material is in order and there is no disciplinary action pending against the EMT, the System will submit a transaction card to the IDPH.

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- VII. Any A-EMT/EMT-I whose license has expired for a period of **more than 60 days but less than 36 months** may apply for “REINSTATEMENT” with their EMS System. This reinstatement will include submission of all relicensure material as required in this policy, plus a fee of \$45.00 made payable to Illinois Department of Public Health in the form of a certified check or money order, and in addition to the items listed below. If all material is in order and there is no disciplinary action pending against the A-EMT/EMT-I, the System will approve and sign the A-EMT/EMT-I’s IDPH License Reinstatement Application form and forward to IDPH. The applicant would still need to successfully complete the IDPH licensing exam for the level of EMS license sought to be reinstated after all System requirements are met.
- A. The EMT-I will be required to produce a valid CPR card and 80 hours of CE
 - B. Pay for and submit a State of Illinois background check via ISP.
 - C. 16 hours of ED clinical time with an approved Silver Cross ED preceptor
 - D. A-EMT/EMT-Is will take and pass with a >80% score:
 - 1. 100-200 question A-EMT/EMT-I course final written exam
 - 2. A 50-question SMO (most recent) exam
 - 3. A skills evaluation exam scored on NREMT guidelines
- VIII. Any A-EMT/EMT-I whose license has expired for a period of **more than 36 months** will be required to reapply for licensure, complete the education program and pass the test, and pay the fees as required for initial licensure.
- IX. At any time prior to the expiration of the current license, an A-EMT/EMT-I may downgrade to EMT or EMR status for the remainder of the license period in writing and attached to the individuals actual printed hard copy of their IDPH license as the license is relinquished. EMS Personnel who have downgraded to EMR may not revert to their previous level. EMS Personnel who have downgraded to EMT status may subsequently upgrade to their original level of licensure held at the time of downgrade upon EMS MD approval, which will only be granted once re-education is complete and knowledge and skills are validated. Once licensed as the downgraded level the individual would follow all System and State policy and renewal requirements for that level.

EFFECTIVE DATE: 01-01-94

REVISED DATE: 02-01-21

**SILVER CROSS EMERGENCY MEDICAL SERVICES SYSTEM
STANDARDS FOR A-EMT/EMT-I CONTINUING EDUCATION**

I. RELICENSURE REQUIREMENTS SUMMARY:

ALL MANDATORY SYSTEM CME MUST BE CURRENT FOR SYSTEM TO RENEW LICENSE.

1. 80 Hours of CE (The 80 required hours may include hours from the list below)
2. Current CPR Certification
3. IDPH on-line: Child support and felony conviction statement plus \$30 renewal fee

Submit to System: Items 1 & 2 / Complete w/IDPH ONLINE: item 3.

II. STANDARDS FOR ACCEPTABLE CONTINUING EDUCATION:

Continuing education classes, seminars, clinical time, workshops or other types of programs will have an assigned IDPH approved site code to be submitted as acceptable CE hours. This includes CE hours obtained by attending Fire Department or Agency training. Refer to www.silvercrossems.com or policy 200-16 “Continuing Education Acceptance & Validation Standards” on IDPH site codes.

Continuing Education Recommendations	(Documentation) & [Hours]	*Over 4 Years*
1. SCEMSS Moodle CE Monthly PowerPoint and Quiz (2.5 hours/month).....		80 hours
2. CPR certification: AHA BLS Provider Card		3 hours
3. Audit A-EMT/EMT-I Class or ILS topics in Paramedic class (Instructor signature required) ..		UNLIMITED
4. Agency EMS Training including Hazmat (IDPH approved w/site codes listed)		80 hours
5. Initial: ACLS, PALS, ITLS, CPR Instructor etc. (Card + Course Schedule) hr/hr.....		16 hours (max)
6. Renewal: ACLS, PALS, ITLS, CPR Instructor etc. (Card + Course Schedule) hr/hr		8 hours (max)
7. ATLS, Wilderness EMS, TEMS (Cert) EMS Hrs only.....		hour for hour
8. Emergency Vehicle Operators course/EMD course (Cert + Course Schedule)		12 hours (max)
9. Clinical Preceptor/Evaluator (signed CE Sheet) hour for hour.....		25 hours (max)
10. Emergency Preparedness event/exercise/training (signed CE Sheet) hr/hr		12 hours (max)
11. Health Related College Courses [1 college credit hour = 8 CE hours].....		UNLIMITED
12. EMS related Conferences and/or Seminars (Certificate)		hour for hour
13. Online: EmCert.com, Eminet.com, ems-ce.com, MedicEd.com, CAPCE.org (Certificate)		20 hours (max)
May include: Webinars and online offerings with subject matter found in the EMS Education Standards [e.g. sponsored by a governmental agency (infectious diseases, emergency preparedness) legal experts (documentation HIPAA) organizations or commercial offerings]		
14. IDPH Approved Locally Offered CE (Certificate or CE sheet w/hrs +site codes listed)		hour for hour

Certificates must include EMS Personnel’s name, CE topic, hours awarded, site code or CAPCE, etc. Repetition of a specific class session within a twelve-month period will not be accepted for credit. Drug box inventory and ambulance inventory do not qualify for CE hours or credit.

Independent A-EMT/EMT-Is are limited to 2-14 for CE and must submit CE & CPR to the IDPH Regional Coordinator NOT A SYSTEM.